

NORTH TAHOE FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting
NTFPD Station 51 Public Safety Center
222 Fairway Drive, Tahoe City, California

Wednesday
June 19, 2019 – 4:30 p.m.

MINUTES

1. Call to Order

The meeting was called to order at 4:37 p.m. by President Baffone.

Roll Call

Attending:

Board Present

Directors Baffone, Correa, Doyle, Loverde, and Ragan. A quorum was established.

Staff Present

Fire Chief Schwartz
Division Chief Steve Simons
Director of Finance Kim Eason
Battalion Chief Steve McNamara
Battalion Chief Al Whisler
Captain Naman Beatie
Firefighter Brent Armstrong
Firefighter Ashley Turnbeaugh
Firefighter Rhett Stemmler
Firefighter Chris Bartow
Firefighter Dave Justus
Firefighter Stephanie Lockhart
Fire Prevention Officer II David Rodriguez
Fire Prevention Officer I Casey Ransdell
Forest Fuels Coordinator Eric Horntvedt
Defensible Space Inspector Chris McMaster
Defensible Space Inspector Talina Sky
Public Information Officer Erin Holland
District Clerk of the Board Shawn Crawford

Public

Pat Souza	Brad Altman
Pat Davison	Jeff Bahrke
Joan Jones	Craig Fox
Wyatt Ogilvy	Tim Melin
Ellie Waller	Megan Mayne

2. Additions to Agenda/Approval of Agenda

There were no changes or additions. The agenda was approved as posted.

3. Pledge of Allegiance

4. Public Comment

- Chief Schwartz introduced the five new employees to the Board (FF/Par Chris Bartow, FF/Par David Justus, FF/Par Stephanie Lockhart, DSI Chris McMaster, and DSI Talina Sky).
- There were many representatives of CA-TT who spoke during public comment. Details are available upon request. Director Loverde asked that fire flows be added to the agenda at future meetings or have special meetings to discuss more in depth.

5. Public Hearing and Proposed Adoption of Ordinance 03–2019 Adjusting Rates for EMS Transport Service.

The Public Hearing was opened at 5:27 p.m. The Public Hearing was closed at 5:30 p.m.

Battalion Chief McNamara and Fire Chief Schwartz explained that the District compared the District’s current ambulance billing rates to agencies of similar size and demographics in order to establish new rates. There were no comments from the public.

Upon motion by Director Doyle seconded by Director Ragan, the Board adopted Ordinance 03 –2019. The vote was 5 in favor, 0 against, 0 absent; 0 abstained.

AYES: Directors Baffone, Correa, Doyle, Loverde, and Ragan

NOES: None

ABSTAIN: None

ABSENT: None

6. Consider the Preliminary Budget for Fiscal Year 2019–2020.

Director Eason presented the preliminary budget and explained that, due to the fact that the District does not receive actual revenue estimated from the county until September, this is a continuation budget based off of FY-2018/19. Revenue and expenses have both been increased by 3.2% based on our historical COLA. The budget is balanced as presented and does not rely on reserve funding.

There was no public comment on this item.

Discussed funding mechanism from Meeks Bay Fire operations and former employee liabilities.

CERT funding will be reviewed during the final budget process.

Upon motion by Director Correa seconded by Director Loverde the Board adopted the Preliminary Budget for the General Fund for Fiscal Year 2019 –2020 as presented. The vote was 5 in favor.

13. Consider approving a multi-year contract with Bridgepointe for telecommunication services.

[Note: This item was moved up from its original position.]

North Tahoe Fire Protection District currently utilizes multiple vendors for land-based telecommunications services which include: internet connectivity, phone lines, and voice over internet protocol hardware and software. These services are contractual in many cases. The District budget for these services is \$30,000 for FY 2018/2019 and \$36,000 for FY 2019/2020. In many cases, the District IT staff is experiencing issues related to these services and is recommending increasing the bandwidth and related performance of said services.

Administrative and IT staff have worked together over the past year to consolidate current services and research improving these services with careful attention to fiscal implications.

There was a Q&A session between Board and staff. The details are available upon request. There was no public comment on this item.

Upon motion by Director Ragan, seconded by Director Loverde, the Board authorized the Fire Chief or his designee to enter into a multi-year contract for telecommunication services with Bridgepointe Technologies and their partners, BCM One, Netfortis, and Netfortis, not to exceed \$36,000 per year. The vote was five in favor.

7. Consider Resolution 04-2019 requesting tax collection services.

This is an annual event requesting tax collection from Placer County rather than collecting ourselves. \$9 million from Placer County taxes alone. Placer County charges roughly 3.2% or (\$33,000) for this service.

There was no public comment on this item.

Upon motion by Director Correa seconded by Director Loverde, the Board adopted Resolution 04-2019. The vote was 5 in favor.

*AYES: Directors Baffone, Correa, Doyle, Loverde, and Ragan
NOES: None
ABSTAIN: None
ABSENT: None*

8. Fire Chief to report on increasingly occurring non-renewal notices from Insurance Companies within the District.

Chief Schwartz presented a PowerPoint presentation regarding insurance non-renewal including ISO rating, Fireline Scores, Water systems/hydrants, Code enforcement, Staffing & station locations, and Forest fuels management.

There was no public comment on this item.

9. Consider voting for up to three candidates for the election of SDRMA directors.

There are five candidates running for three vacancies on the SDRMA Board of Directors. The NT Fire Board is requested to vote for up to three candidates.

There was no public comment on this item.

Upon motion by Director Doyle, seconded by Director Ragan, the Board voted for Bob Swan, Patrick K. O'Rourke and Sandy Seifert for the SDRMA Board. The vote was 5 in favor.

*AYES: Directors Baffone, Correa, Doyle, Loverde, and Ragan
NOES: None
ABSTAIN: None
ABSENT: None*

10. UAS demonstration and three short videos (1 minute each) by Battalion Chief Smith. Battalion Chief Smith, and Engineers Telfer and Stemmler gave a drone presentation. No action necessary. There was no public comment on this item.

11. Annual Signature Authorization verification to the County from the Board President This is a housekeeping item that can change at any time. Placer County requires the signature authorization form to be updated annually regardless if there are any changes. You will see this annually, or perhaps more often if there are other changes throughout the year.

There was no public comment on this item.

Upon motion by Director Ragan, seconded by Director Doyle, the Board authorized President Baffone to authorize the Fire Chief Schwartz, Director of Finance and Administration Eason, and Board President Baffone to approve charges for the Placer County Cost Center and Program utilized by the District. The vote was 5 in favor.

12. Consider Resolution 05-2019 amending Resolution 03–2015 Identifying the Terms and Conditions for Fire District Response to Incidents Outside of the Jurisdiction when the North Tahoe Fire Protection District is compensated or reimbursed for such response by adding PIO and Mechanic classifications.

Staff is requesting Board to approve adding the PIO and Mechanic classifications to be included as personnel allowed to respond to an incident outside of the District when NTFPD is compensated or reimbursed for such response.

There was no public comment on this item.

Upon motion by Director Correa, seconded by Director Loverde, the Board adopted Resolution 06-2019 which amends Resolution 03-2015 by adding PIO and Mechanic classifications. The vote was 5 in favor.

*AYES: Directors Baffone, Correa, Doyle, Loverde, and Ragan
NOES: None
ABSTAIN: None
ABSENT: None*

13. [Note: Item 13 was discussed earlier the agenda. This item was heard after Item 6 above.]

14. Finance Report

- 14.1 Purchases Journal
- 14.2 Breakdown of CalCard purchases
- 14.3 Gross payroll totals
- 14.4 Account Detail Report

There was no public comment on this item.

Upon motion by Director Loverde, seconded by Director Correa, the Board approved the finance report dated June 19, 2019, account detail, purchases journal, breakdown of CalCard purchases, and the payroll report for May 2019 as presented. The vote was five in favor.

15. Staff Reports

- 15.1 Fire Chief
- 15.2 Operations Chief
- 15.3 Fire & Life Safety / Forest Fuels / PIO
- 15.4 Emergency Medical Services
- 15.5 Safety & Logistics
- 15.6 Training & Rescue

There was no public comment on this item.

Reports were given. No action necessary.

16. Minutes from the regular Board meeting held May 15, 2019.

Upon motion by Director Doyle, seconded by Director Ragan, the Board approved the Minutes from the regular Board meeting held May 15, 2019. The vote was five in favor.

There was no public comment on this item.

17. Board Comments/Information Items. Need to change meeting schedule to be discussed at the August 6 meeting.

18. Next Board Meeting and Other Important Dates

- *Meeks Bay Pancake Breakfast: July 6, 2019 (8 am-noon)*
- *Meeks Bay Pancake Breakfast: July 7, 2019 (8 am-noon)*
- *Regular Board Meeting: July 17, 2019 – cancelled.*
- *Special Board Meeting: August 6, 2019*

Note: An item to discuss changing the meeting day to the third Tuesday of each month will be placed on the next agenda.

19. Adjournment. *The meeting was adjourned at 8:30 p.m.*