

**North Tahoe Fire Protection District  
Regular Meeting of the Board of Directors  
Wednesday, July 18, 2018  
NTFPD Station 51 Public Safety Center  
222 Fairway Drive, Tahoe City, CA**

**MINUTES**

**1. Call to Order**

*The meeting was called to order at 4:30 p.m. by Director Correa.*

**2. Roll Call**

**Attending:**

**Board Present**

Directors Potts (in 5:12 p.m.), Correa, Loverde (out 4:55 p.m.), and Ragan. A quorum was established.

**Staff Present**

Fire Chief Schwartz

Division Chief Steve Simons (4:37 p.m.)

Director of Finance and Administration Kim Eason

Battalion Chief Al Whisler (out for call at 5:42 p.m.)

Captain Jeff Goldstone (out for call at 5:42 p.m.)

Engineer Nikki Wagner (out for call at 5:42 p.m.)

Engineer Brent Armstrong (out for call at 5:42 p.m.)

Firefighter Jordan Carter (out for call at 5:42 p.m.)

Firefighter Ted Soloski (out for call at 5:42 p.m.)

Forester Mike Vollmer

Fire Prevention Officer David Rodriguez

District Clerk Kelly McElravey

**Public**

Shellie Anderson, Bryce Consulting, Inc.

**3. Pledge of Allegiance**

**4. Public Comment**

- Thank you notes.
- Reminders from District Clerk: 1) Special Board meeting on August 20; 2) General Election deadlines to file, candidate workshops; and 3) CSDA Leadership Seminar
- Agenda Item 6 moved to the end of the meeting.

**5. Public Hearing and Proposed Adoption of Ordinance No. 02-2018 Updating Director Compensation for Attendance at Meetings.**

This Ordinance was introduced at the Special Meeting held on June 25, 2018. Ordinance 02-2018 would increase the compensation of each Director as authorized by Water Code §20202.

The public hearing was opened at 4:33 p.m. The public hearing was closed at 4:34 p.m.

*Upon motion by Director Loverde, seconded by Director Ragan, the Board adopted Ordinance 02-2018 to increase the compensation of each Director as authorized by Water Code §20202. The roll call vote was three in favor, two absent:*

*AYES: Correa, Loverde, and Ragan*

*NOES: None*

*ABSTAIN: None*

*ABSENT: Directors Potts and Baffone*

**6. Presentation by Shellie Anderson of Regional Compensation Study prepared by Bryce Consulting, Inc. – MOVED TO END OF MEETING.**

*The Board accepted the report as presented. See below.*

**7. NTFPD is the recipient of a grant for nozzles in the amount of \$6,600.00 from California Fire Foundation and PG&E.**

Chief Schwartz informed the Board why we received this grant. Following the budget process in 2017/18 where the request for new nozzles was cut by \$6,600.00, Captain Beatie and Battalion Chief Smith applied to California Fire Foundation for grant funds to finish the project. In early July, we received a letter from California Fire Foundation informing us that we would receive a grant in the amount of \$6,600.00 from them and PG&E together.

*Upon motion by Director Ragan, seconded by Director Loverde, the Board accepted the grant for nozzles in the amount of \$6,600.00 from California Fire Foundation and PG&E as presented. The vote was three in favor.*

**8. Minutes from the Special Board meeting held June 25, 2018.**

*Upon motion by Director Ragan, seconded by Director Loverde, the Board approved the Minutes from the Special Board meeting held June 25, 2018. The vote was three in favor.*

**9. Finance Report**

- 9.1 Purchases Journal
- 9.2 Breakdown of CalCard purchases
- 9.3 Gross payroll totals
- 9.4 Account Detail Report

*Upon motion by Director Loverde, seconded by Director Ragan, the Board approved the finance report, account detail, purchases journal, breakdown of CalCard purchases, and the payroll report for June 2018 as presented. The vote was three in favor.*

**10. Staff Reports**

- 10.1 Fire Chief
- 10.2 Operations Chief
- 10.3 Fire & Life Safety / Forest Fuels / PIO
- 10.4 Emergency Medical Services
- 10.5 Safety & Logistics
- 10.6 Training & Rescue

*Staff reports were reviewed and no action was taken.*

**Meeting turned over to President Potts 5:16 p.m.**

**Item 6 from above– Presentation by Shellie Anderson of Regional Compensation Study prepared by Bryce Consulting, Inc.**

Shellie Anderson presented the Regional Compensation Study that was conducted and prepared by Bryce Consulting, Inc. This was a joint study with Truckee Fire. The last study was conducted in 2015. This study updated those results. The main points discussed were: key objectives, survey agencies, data, survey classifications, and overall findings.

*Upon motion by Director Correa, seconded by Director Ragan, the Board accepted the report as presented. The vote was three in favor.*

**11. Special meeting with Meeks Bay Fire to go over results from ESCI study. Date: Monday, August 20, 2018 at 1:00 p.m. at West Shore Café.**

**12. Adjournment. The meeting was adjourned at 5:45 p.m.**