

NORTH TAHOE FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting
NTFPD Station 51 Public Safety Center
222 Fairway Drive, Tahoe City, California

**Wednesday
April 17, 2019 – 4:30 p.m.**

MINUTES

(Approved at 5/15/19 meeting after adding Steve Gross's attendance)

1. Call to Order

The meeting was called to order at 4:33 p.m. by President Baffone.

2. Roll Call

Attending:

Board Present

Directors Baffone, Doyle, and Loverde. A quorum was established.

Staff Present

Fire Chief Schwartz

Division Chief Steve Simons

Battalion Chief Steve McNamara

Battalion Chief Greg Smith

Director of Finance Kim Eason

FPO David Rodriguez

FPO Casey Ransdell

PIO Erin Holland

Forest Fuels Coordinator Eric Horntvedt

Administrative Assistant I/Clerk of the Board Kelly McElravey

Public

Steve Gross, Legal Counsel

Ellie Beals, Citizen

Ellie Waller, Tahoe Vista Resident

Jeff Bahrke, Sagan Design

Tim Meline, Sagan Design

3. Pledge of Allegiance

4. Public Comment

Ellie Waller, Tahoe Vista Resident, made comments in support of the fire code. She handed out printed materials. She stressed the importance of public safety and thanked the Board and staff for taking it seriously.

Public Participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132) and in compliance with the Ralph M. Brown Act, if you need special assistance to enable you to attend and participate in this meeting or if you need the agenda or related materials in an alternative format please contact the Clerk of the Board at 530-583-6911 at least 24 hours in advance of the meeting.

Other public comment were thank you notes from:

1. NTHS Learning Center to Captain Gomez, Engineer Perhacs, and Firefighter Frey
2. Katrina S. to Captain Goldstone, Engineer Armstrong, Firefighter Marshman for her ride-along experience.

5. Public Hearing and Proposed Adoption of Ordinance No. 02-2019 Updating Director Compensation for Attendance at Meetings.

Chief Schwartz explained this is a housekeeping item. The exception from previous years is to change the pay date to be at the fiscal year end instead of the end of the calendar year. If adopted, this change will go into effect July 1, 2019. This item was included in the revised budget that was approved last month.

The Public Hearing was opened at 4:42 p.m.

There was a Q&A session between Board and staff.

There being no public comments, the Public Hearing was closed at 4:43 p.m.

Upon motion by Director Loverde, seconded by Director Doyle, Ordinance 02-2019 was adopted by the following roll call vote:

<i>AYES:</i>	<i>Directors Baffone, Doyle, Loverde</i>
<i>NOES:</i>	<i>None</i>
<i>ABSENT:</i>	<i>Directors Correa and Ragan</i>
<i>ABSTAIN:</i>	<i>None</i>

6. Presentation by FPOs Rodriguez and Ransdell regarding: 1) FPO training in Buellton; and 2) the 2019 Code adoption update.

Chief Schwartz asked FPO Rodriguez and FPO Ransdell to explain the adoption cycle for the fire code. FPO Rodriguez handed out Chapter 1 of the California Fire Code and explained that code development allows NT Fire to meet minimum mandates by State Fire Marshal. There is a new code cycle every three years. Currently, we are in the “codification and publication” period, which means we may amend the code. We can be more restrictive than the State code, but not less. By October or November, we hope to have changes presented to the Board for approval in December. The California Fire Code that comes out in July 2020 will be referred to as the 2019 fire code. NT Fire will be able to enforce the new code amendments after January 1, 2020 – after they are approved by Placer County Board of Supervisors.

There was a Q&A session between Board and staff.

Public Comment: Ellie Waller stated that NT Fire will most likely have some push back from the Board of Realtors. She suggested we reach out to John Falk (President of the Board of Realtors) to inform them of proposed changes.

7. UAS demonstration by Battalion Chief Smith

Battalion Chief Smith explained that Rhett Stemmler, UAS pilot, is out on a call, so this item was postponed to May. He explained that “UAS” stands for unmanned aerial system. Chief Schwartz thanked the Board for allowing us to have this program.

There was a Q&A session between Board and staff. There was no public comment.

8. Report from 4/15/19 special meeting re Standards of Coverage and Deployment Plan prepared and presented by Emergency Services Consulting International (“ESCI”)

Chief Schwartz invited the Board to give their comments from the joint meeting on April 15, 2019. It was a well-attended meeting. Staff is trying to make this as seamless as possible and was hoping that both Boards would give direction to move forward. Due to the lack of a quorum of the Meeks Bay Fire Board, no action was taken. Hopefully, it will come in the near future.

President Baffone agreed to move forward with the reorganization process with Meeks Bay Fire. Director Doyle suggested establishing a governance committee (two Board members from NTF and two Board members from MBF) to develop terms and conditions.

Chief Schwartz reiterated that the two unions (from NT Fire and MB Fire) came together as one organization a few years ago, and now it’s time for the Boards to do the same between the two Districts.

Battalion Chief McNamara requested authorization to bring a Resolution and an Application to the Board for approval. This is the key to starting the process and will allow us to go to the Board of Equalization to change the taxes. LAFCO wants proof that we will provide the same or better service after reorganization. With the Board’s and Chief’s direction, he will provide a timeline.

The Board directed Battalion Chief to move forward with developing the timeline and drafting a resolution and application for the Board’s review and approval. Chief Schwartz agreed.

There was no public comment.

9. Consider casting ballot for three expiring positions on the Fire Agencies Self Insurance System (FASIS) Board of Directors.

Chief Schwartz explained that every year we vote for alternating candidates for the FASIS Board. FASIS is our worker’s comp insurance.

Upon motion by Director Doyle, seconded by Director Loverde, the Board voted for Gary Grenfell (South Placer Fire District), Sean Grinnell (Bodega Bay Fire Protection District), and Stephen Akre (Valley of the Moon Fire Protection District for the FASIS Board of Directors. The vote was three in favor.

10. Consider approving Minutes from the regular Board meeting held March 20, 2019.

Upon motion by Director Doyle, seconded by Director Baffone, the Board approved the Minutes from the regular Board meeting held March 20, 2019. The vote was three in favor.

11. Finance Report

- 11.1 Purchases Journal
- 11.2 Breakdown of CalCard purchases
- 11.3 Gross payroll totals
- 11.4 Account Detail Report

Kim explained that the payroll report amount is higher because there are three pay periods in March.

There was a Q&A session between Board and staff regarding specific items. Staff provided information. There was no change to the reports. There was no public comment.

Upon motion by Director Doyle, seconded by Director Loverde, the Board approved the finance report dated April 17, 2019, account detail, purchases journal, breakdown of CalCard purchases, and the payroll report for March 2019 as presented. The vote was three in favor.

12. Staff Reports

- 12.1 Fire Chief
- 12.2 Operations Chief
- 12.3 Fire & Life Safety / Forest Fuels / PIO
- 12.4 Emergency Medical Services
- 12.5 Safety & Logistics
- 12.6 Training

Staff reports were reviewed and no action was taken. There was no public comment.

13. Information Items – *This may consist of any, or all, of the following Committee Reports, Communications/Announcements received, Directors’ comments, or legal comments.*

Director Doyle completed the SDRMA Leadership Conference in San Diego earlier this month. There were no other comments from the Board, legal counsel, or the public.

14. Next Board Meeting and Other Important Dates

- *Awards Ceremony: May 3, 2019*
- *Regular Board Meeting: May 15, 2019*

15. Adjournment. *The meeting was adjourned at 6:25 p.m.*